

Directions for accessing tender documents at the Ríkiskaup/Central Public Procurement website.

Access to tender documents is at our website: <http://www.rikiskaup.is>

In the drop down list ÚTBOÐ you'll find all current contract announcements.:

Step 1: Choose the name of the relevant tender from the drop down list and you'll be transferred to the correct webpage.

At the bottom right of the page, click the blue box to buy the tender documents:

Step 2: You need to accept terms and conditions regarding the documents: Tick the box before:

I have read and understood the terms and conditions above and accept them. Then you click on the button below:

SAMPYKKJA/AGREE :

Ríkiskaup | Skilmálar vegna útboðsgagna á vef /

Terms and conditions regarding tender documents on the Ríkiskaup website; www.rikiskaup.is

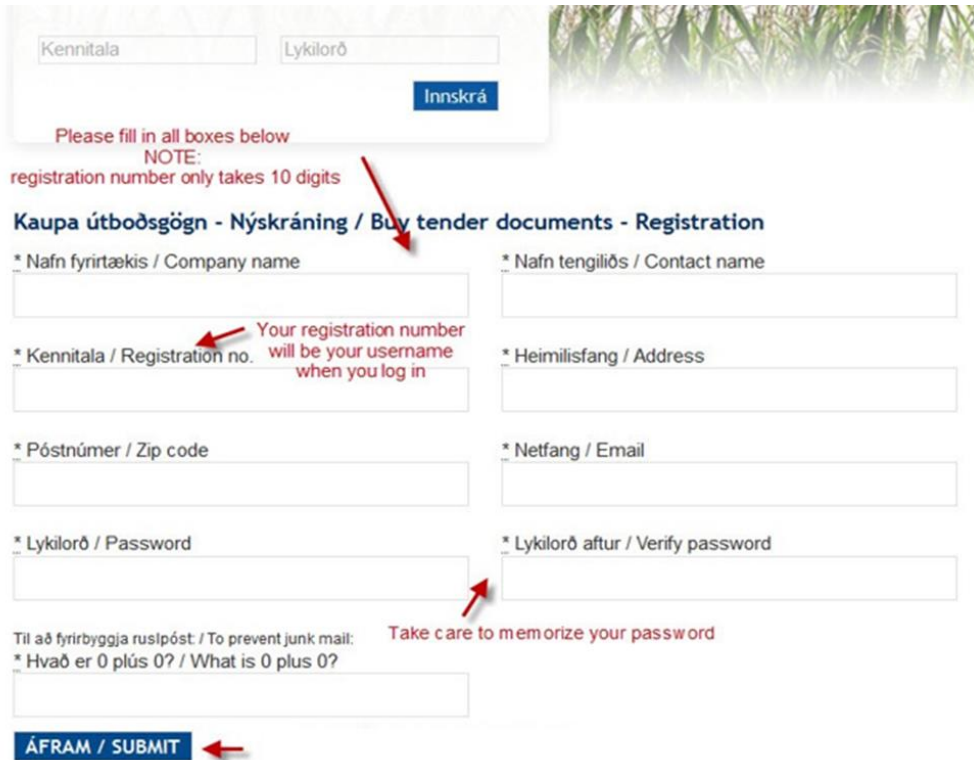
1. Það er á ábyrgð hvers og eins að fylgjast með fyrirspurnum og svörum v. útboða á heimasíðu Ríkiskaupa. Verði breytingar, viðbætur og/eða leiðréttingar á útboðsgögnum á tilboðstíma munu þær verða vistaðar á vefinn og er það ábyrgð viðkomandi að fylgjast með þeim.
 2. Breytingum verður ekki miðlað á annan hátt.
 3. Fylla þarf út skráningarform sem fylgir hér á eftir.
 4. Ríkiskaup vekja athygli á að hver sá sem mútar opinberum starfsmanni, íslenskum eða erlendum, skal sæta fangelsi allt í allt að 4 ár skv. 109. gr. [almennra hegningarlaga nr. 19/1940](#). Mútuþægni opinberra starfsmanna, innlendra og erlendra, eru refsiverð brot með allt að 6 ára fangelsisrefsingu skv. 128. gr. almennra hegningarlaga. Ísland er aðili að [OECD samningi um baráttu gegn mútugreiðslum til erlendra opinberra starfsmanna í alþjóðlegum viðskiptum](#). Í þeim samningi kemur fram að mútur grafi undan góðri stjórnsýslu og efnahagsþróun og raski samkeppnisskilyrðum á alþjóðavettvangi.
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1. Any and all changes or additions to tender documents will be posted on this website. Each applicant is solely responsible for monitoring the website for changes and updates as well as tender inquiries and inquiry responses.
 2. Changes and responses will not be announced in any other way.
 3. The following application form must be adequately filled out.
 4. Ríkiskaup emphasises that active bribery towards a public official is a punishable offence by up to four years in prison according to [Article 109 of the Icelandic General Penal Code no. 19/1940](#). Passive bribery by a public official carries a maximum sentence of up to six years in prison according to article [128 of the GPC](#). Both articles apply to domestic and foreign bribery. Iceland is a party to the [OECD Convention on Combating Bribery of Foreign Public Officials](#) in International Transactions which states that bribery undermines good governance and economic development, and distorts international competitive conditions.

Ég hef lesið skilmálana hér að ofan og samþykki þá./ I have read and understood the terms and conditions above and accept them. (Press the "samþykka/agree" button below to confirm and access tender documents application form).

Ég hef lesið skilmálana hér að ofan og samþykki þá./ I have read and understood the terms and conditions above and accept them. (Press the "samþykka/agree" button below to confirm and access tender documents application form).

SAMPYKKJA/AGREE

Step 3: The registration form. Please fill out all the boxes. In the **Registration no.** Box you can put numbers up to 10 digits.



Kennitala Lykilorð

Please fill in all boxes below
NOTE:
registration number only takes 10 digits

Kaupa útbodsgögn - Nýskráning / Buy tender documents - Registration

* Nafn fyrirtækis / Company name

* Nafn tengiliðs / Contact name

* Kennitala / Registration no. *Your registration number will be your username when you log in*

* Heimilisfang / Address

* Póstnúmer / Zip code

* Netfang / Email

* Lykilorð / Password

* Lykilorð aftur / Verify password

Til að fyrirbyggja ruslpóst: / To prevent junk mail: *Take care to memorize your password*

* Hvað er 0 plús 0? / What is 0 plus 0?

This is for registration of your interest and access of the main description documents. Click on the **ÁFRAM/SUBMIT** button to proceed to the document site.

For assistance call us at +354 5301400 or send email to utbod@rikiskaup.is